



NO.F.D (CTC-I)/03(06)/2025-2026 (Misc. items)
GOVERNMENT OF SINDH
FINANCE DEPARTMENT

Karachi dated the 24th February, 2026

Ph: 021-99222113

To,

The Director (Advertisement),
Information Department,
Government of Sindh,
Karachi.

Subject: TENDER FOR THE PROCUREMENT MISCELLANIOUS ITEMS FOR THE OFFICES OF FINANCE DEPARTMENT, GOVERNMENT OF SINDH, SECRETARIAT, KARACHI

I am directed to refer to the subject noted above and to enclose herewith Seven (07) copies of subject Tender Advertisement for publication in Three (03) leading daily newspapers, i.e., English, Urdu, & Sindhi, namely Daily English 'Dawn / Express Tribune'; Daily Urdu 'Jang / Express'; Daily Sindhi 'Kawish' on **25th February, 2026.**

2. It is, further requested that each copy of above-mentioned newspapers, carrying the said advertisement, may kindly be furnished to this department for record and reference.

Encl. As above

M 24/02/26
g.c. (MUHAMMAD UMER QURESHI)
SECTION OFFICER (CTC)

NO. FD (CTC-I)/03(06)/2025-2026 (Misc. items)

Karachi dated the 24th February, 2026

A copy is forwarded for information & necessary action to: -

1. The Accountant General Sindh, Karachi.
2. The P.S to SFS (SR/Admn), Finance Department, Government of Sindh, Karachi.
3. The P.S to AFS (Admn), Finance Department, Government of Sindh, Karachi.
4. The P.S to DS (Admn & Accounts), Finance Department, Government of Sindh, Karachi.
5. The R.O to Secretary to Government of Sindh, Finance Department, Karachi.
6. The Chief Information Officer, Information Management Unit, Finance Department, Government of Sindh, with the request to upload the same NIT & Bidding Document on Finance Department's Official website.
7. Office concerned Copy.

M 24/02/26
g.c. SECTION OFFICER (CTC)

Address:

Room No. 171, Care Taker Cell-I, Ground Floor, Finance Department, Government of Sindh, Building No. 06, A.K Lodhi Block, Sindh Secretariat, Kamal-Attaturk Road, Karachi, Pakistan.

Telephone No: +92-21-99222113

Website: www.finance.gos.pk

E-mail: procurementfd@finance.gos.pk



FINANCE DEPARTMENT GOVERNMENT OF SINDH

INVITATION FOR BIDS

(PROCUREMENT OF MISCELLANIOUS ITEMS FOR THE OFFICES OF FINANCE DEPARTMENT, GOVERNMENT OF SINDH, SECRETARIAT, KARACHI)

Reference No: **FD (CTC-I) / 03 (06) / 2025-2026 (Miscellaneous Items)**

Date: **25th February, 2026**

The Government of Sindh (hereinafter referred to as the "Government") has allocated funds for strengthening and upgrading the Operational, Administrative, and Technical Capacity of the Finance Department (hereinafter referred to as the "Procuring Agency"). It is intended to apply part of these funds towards eligible payments under the Procurement Contract(s) for the supply of various types of Misc. items, as detailed below:

Category-A	CATEGORY TITLE				
	Procurement of Miscellaneous Items	LOT-Wise (Fixed Bid Security) @ 2% of Estimated Cost (Rs.)	Total Fixed Bid Security Amount (For all LOTS)	Delivery Timeline	
LOT-I	Supply of Consumable / Edible Items on monthly basis under Frame Work Contract.	320,000/-	520,000/-	Within 1-5 business days following the date of effectiveness of the Contract(s), and thereafter on a monthly basis till expiry of the Contract(s).	
LOT-II	Supply of Customized Printing Articles on monthly basis under Frame Work Contract	80,000/-			
LOT-III	Supply of Stationery Articles on monthly basis under Frame Work Contract	120,000/-			
Category-B	Procurement of Original Supplies (HP Cartridges) for HP Printers	Total Qty	Category Wise (Fixed Bid Security) @ 2% of Estimated Cost (Rs.)	Total Fixed Bid Security (Category Wise) @ 2% of Estimated Cost (Rs.)	Delivery Timeline
1.	Original Supplies (HP Cartridges / Toners) for HP Printers installed at Finance Department	713-Units	1,200,000/-	1,200,000/-	Within 1-30 business days following the date of effectiveness of the Contract and after issuance of final Purchase Order.
Category-C	Procurement of White Top-Quality Papers for Printers & Photocopier Machines	Total Qty	Category Wise (Fixed Bid Security) @ 2% of Estimated Cost (Rs.)	Total Fixed Bid Security (Category wise) @ 2% of Estimated Cost (Rs.)	Delivery Timeline
1.	For Printers: A4 Size Papers (80-Grams)	5500-Reams	300,000/-	300,000/-	Within 1-15 business days following the date of effectiveness of the Contract and after issuance of final Purchase Order.
2.	For Photocopier Machines: A4 Size Papers (70-Grams)	5500-Reams			
3.	Legal Size Papers (80-Grams)	150-Reams			
<p>➤ All Costs related to transportation and labor (if required) shall be borne by the successful Bidder(s).</p> <p>➤ Delivery shall be made every month within 1-5 Business Days for miscellaneous items at Category-A and within Thirty (30) Business Days for Category-B and within Fifteen (15) days for Category-C, after issuance of Final Purchase Order(s).</p>					

2. The Procuring Agency invites the Electronic Bids from eligible, reputable, and experienced Firms / Authorized Partners registered with relevant Tax and Professional Bodies and possessing adequate Operational / After-Sales support Office in Karachi for supplying the above goods on Category Wise (Category-A/B/C), along with ancillary services, as further detailed in the Bidding Document issued for the said Procurement.

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MUHAMMAD UMER QURESHI
Section Officer (CTC)
Finance Department
Government of Sindh

3. The Procurement shall be conducted through an Open National Competitive Bidding Process using the **Single Stage One Envelope Procedure**, as specified under Rule 46(1) read with Rule 15(b) of SPP Rules, 2010 (As amended from time to time) and is open to all eligible Bidders meeting the qualification criteria and other terms & conditions as detailed in the Bidding Document.
4. Bids may be submitted for one, multiple, or all categories mentioned above. Contract(s) shall be awarded to the Bidder(s) offering the Most Advantageous Bid on Category Wise, subject to fulfillment of the prescribed Qualification Criteria and other terms & conditions as specified in the Bidding Document.
5. Interested Bidders may seek further information by obtaining the Bidding Document upon submission of a written application, along with a Pay Order / Demand Draft of Rs. 1500/- (non-refundable) in favor of **Section Officer (CTC), Finance Department Government of Sindh**, from the office of the Procuring Agency, addressed below, with effect from 25th February, 2026 till 15th March, 2026.
6. Alternatively, the Bidding Document may be downloaded from the official websites of the Procuring Agency or SPPRA at <https://finance.gos.pk/> or <https://portalsindh.eprocure.gov.pk/#/>.
7. Bids containing requisite or supporting documents must be submitted **electronically** only through the designated E-Procurement System, i.e., E-Pak Acquisition and Disposal System (EPADS) of SPPRA, by registering the Bidder's Company / Organization in advance at <https://portalsindh.eprocure.gov.pk/#/>.
8. Bidders shall have only one option to submit their Bids on or before 11:00 am, on 16th March, 2026. Physical Bids shall neither be accepted nor entertained, and late Bids shall be rejected outright.
9. Bids shall be publicly opened in the presence of Bidder's designated representatives who may choose to attend in person at the address specified in the Bidding Document at 12:00 noon on 16th March, 2026.
10. However, in case of a public holiday or any unforeseen event on the bid opening date, the Bids shall be opened on the next working day at the same time and venue.
11. All Bids shall remain valid for a period of ninety (90) days effective from the date of bid opening and shall be accompanied by a corresponding Bid Security in fixed amount, as tabulated above, equivalent to Two (2%) of the estimated value of the respective procurement items / goods on Category Wise, as determined by the Procuring Agency.
12. The Bid Security shall be in the form of Pay Order / Demand Draft / Bank Guarantee, valid for a period of twenty-eight (28) days beyond the bid validity period, issued by a scheduled bank in Pakistan, in favor of '**Section Officer (CTC), Finance Department, Government of Sindh**'.
13. The Original Bid Security instrument, as a part of Financial Bid, shall be submitted physically in a separate sealed envelope by all prospective Bidders on or before the Bid opening date. A scanned copy of the same instrument, shall also be uploaded electronically with the Bid. Non-compliance shall result in rejection of the Bid(s) in accordance with the prevailing SPP Rules, 2010.

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Section Officer (CTC)
Finance Department
Government of Sindh

14. The Procuring Agency reserves the right to accept or reject any or all bids or to cancel the Bidding Process, either in whole or in part, at any time prior to acceptance of Bid(s), subject to the relevant provisions of SPP Rules, 2010.

15. **The address referred to above** for the issuance of the Bidding Document (if required) and submission of requisite Bid Security (physically) is mentioned below.



(MUHAMMAD UMER QURESHI)
SECTION OFFICER (CTC)

Address:

Room No. 171, Care Taker Cell-I, Ground Floor, Finance Department, Government of Sindh, Building No. 06,
A.K Lodhi Block, Sindh Secretariat, Kamal-Attaturk Road, Karachi, Pakistan.

Telephone No: +92-21-99222111 & 99222113

Website: www.finance.gos.pk

E-mail: procurementfd@finance.gos.pk